

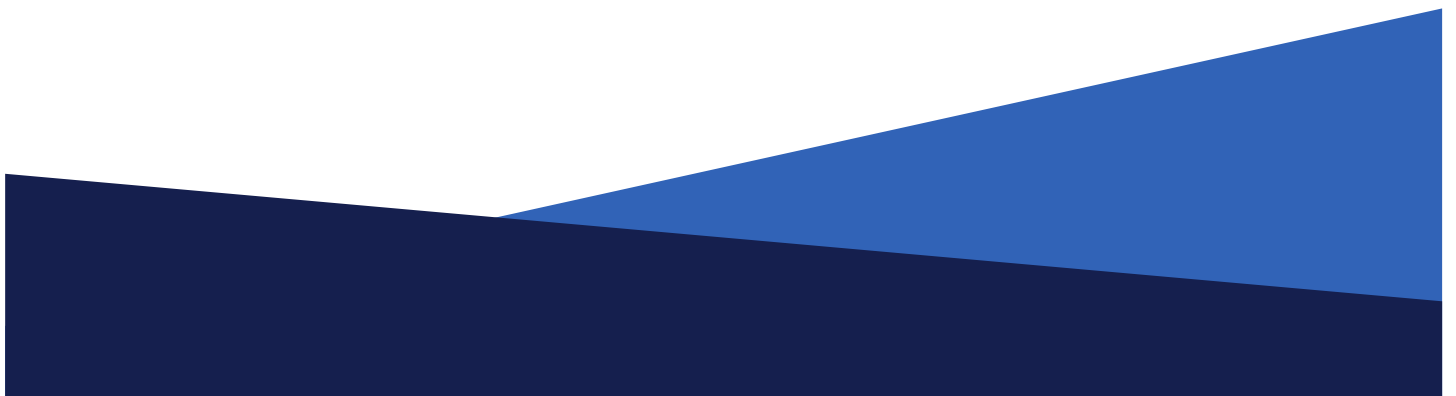
esade

2020-2021 ACADEMIC YEAR (May 2021)

Statutes of the Esade Magistri programme

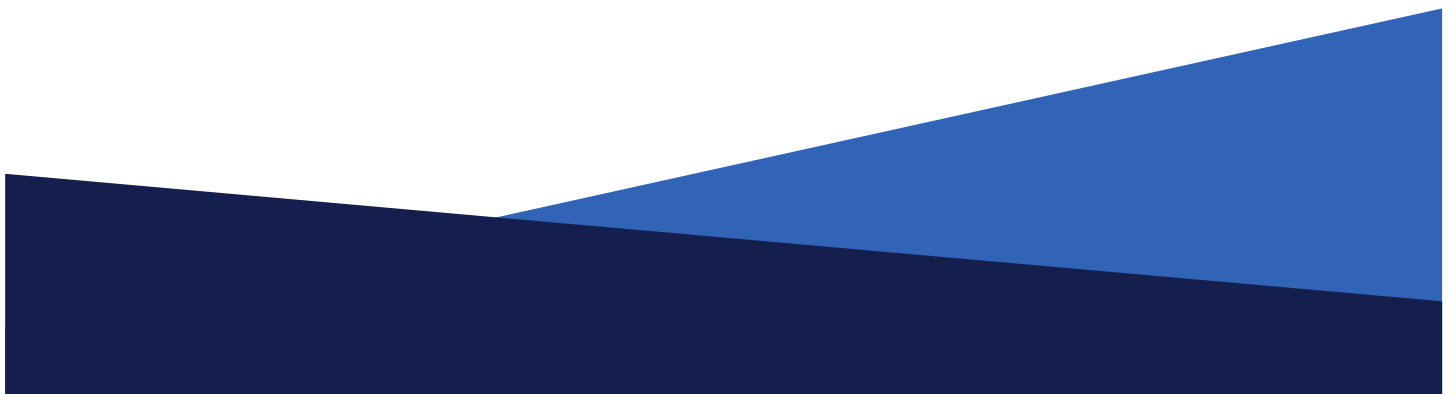
Drafted by: Professor Dr Jordi Montaña

Text approved by the Executive Committee on 14 June 2021 and presented at the Faculty meeting on 30 November 2021



CONTENTS

INTRODUCTION	3
CHAPTER I. GENERAL PROVISIONS	4
1.1 Purpose.....	4
1.2 Functions	4
1.3 Headquarters of Esade Magistri	4
CHAPTER II. ESADE MAGISTRI MEMBERS.....	5
2.1 Esade Magistri members	5
2.2 Rights of members.....	5
2.3 Duties of members.....	5
2.4 Causes for termination.....	5
CHAPTER III. GOVERNING BODIES	6
3.1 Governing bodies.....	6
3.2 Composition and functioning of the Board of Management	6
3.3 Functions of the Board of Management	6
3.4 Convening and agenda.....	6
3.5 The president.....	7
3.6 The treasurer	7
3.7 The secretary.....	7
3.8 The members.....	7
3.9 The General Assembly	8
3.10 The working committees.....	8
3.11 Meetings of the General Assembly.....	8
3.12 Convening of the General Assembly.....	8
3.13 Resolutions of the General Assembly	8
3.14 Powers of the General Assembly	8
CHAPTER IV. ECONOMIC FRAMEWORK.....	9
4.1 Material resources	9
4.2 Resources and economic management.....	9



INTRODUCTION

Esade has an intangible cultural heritage of huge importance resulting from 63 uninterrupted years of teaching, research, social presence and business influence. On the one hand, its former students are perfectly represented by Esade Alumni; on the other, its faculty, after having done their utmost for the institution during their working life, to a large extent lose their bond with it when they retire.

The purpose of Esade Magistri is to bring together retired faculty, keep them in touch with one other and with the institution, and place value on their personal, professional and scientific qualities, strengthening their link and their sense of belonging to the Esade community.

CHAPTER I. GENERAL PROVISIONS

1.1 Purpose

The Esade Magistri programme is a project promoted by Esade management with the aim of bringing together retired faculty, keeping them in touch with one another and with the institution, and placing value on their personal, professional and scientific qualities. The ultimate purpose of this programme is to strengthen links and for this sense of belonging to the Esade community to go beyond the body of retired faculty.

1.2 Functions

In order to achieve these goals the following lines of action are proposed:

1. To create the welcoming framework for all retired Esade faculty as a form of recognition for their professional tasks where they can find the means to develop their personal skills and/or carry out pending projects.
2. To advise and, when required, collaborate with any of the bodies that comprise the Esade community.
3. To contribute, through their acquired experience, to the presence of Esade as a prestigious academic institution in contact with society.
4. To participate in public events in representation of Esade when necessary.
5. To organise cultural and scientific activities of interest to members and open to the whole community and the general public if it is considered appropriate.
6. To collaborate with other associations or groups such as, for example, Esade Alumni.
7. To enjoy those services that Esade may place at their disposal.
8. To offer their experience, if required, to younger faculty in order to help towards the latter's personal and professional development.
9. Any other functions that may be agreed upon within the framework of these statutes.

1.3 Headquarters of Esade Magistri

Esade Magistri is located at Esade, Avinguda de Pedralbes, 60. Similarly, it will have a link to the Esade website and an email address.

CHAPTER II. ESADE MAGISTRI MEMBERS

2.1 Esade Magistri members

1. Ordinary members: all retired Esade faculty members who voluntarily so wish shall be full members.
2. Associate members: all those professors and academic assistants who carried out part of their academic activity at Esade and have retired from other institutions.
3. Guest members: administrative and services staff members who have retired from Esade and wish to contribute to Esade Magistri.
4. Honorary members: individuals who are worthy of this status by virtue of their academic contribution to Esade prior to retirement. Their access shall be proposed by the Board of Management and approved by the General Assembly.

2.2 Rights of members

All members of the association shall have the following rights:

1. To speak and to vote at the General Assembly.
2. To elect and to be elected to positions of responsibility of the programme.
3. To know, attend and participate in any of the activities organised, and to propose activities.
4. To sit on any committees that may be set up.
5. To examine the programme accounts and know the agreements reached by the Board of Management.
6. To use and enjoy whatever facilities and services Esade may put at the disposal of Esade Magistri.

2.3 Duties of members

1. To share the aims of the programme and cooperate towards their fulfilment.
2. To abide by and comply with the agreements lawfully reached by the governing bodies of the programme and by Esade.
3. To comply with the code of ethics of Esade.

2.4 Causes for termination

1. By voluntary resignation, which must be conveyed in writing to the Board of Management, who shall inform the General Assembly at the corresponding meeting.
2. By resolution of the Board of Management, when it is demonstrated through the corresponding procedure that the programme member repeatedly breaches the principles of the Esade Magistri programme.

CHAPTER III. GOVERNING BODIES

3.1 Governing bodies

These are:

1. The Board of Management
2. The General Assembly

3.2 Composition and functioning of the Board of Management

The Board of Management of the Esade Magistri programme is the collegiate representative body and comprises:

1. The president
2. The executive secretary
3. The treasurer
4. Those members of the programme who may act as members of the Board

3.3 Functions of the Board of Management

1. To represent the programme and conduct its management and administration as extensively as the law allows and to carry out the decisions made by the General Assembly.
2. To decide on programme Members and keep the list up to date.
3. To convene the Board of Management and monitor that the agreements reached there are complied with.
4. To inform Esade management of amendments to the statutes of the Esade Magistri programme approved by the General Assembly.
5. To present the annual balance sheet and accounts to the General Assembly and Esade management for their approval and to draw up the budget for the following year.
6. To keep the accounts in accordance with the specific rules providing an accurate picture of the result of the actions implemented and the financial situation of the programme.
7. To draw up the annual activity report, submit it to the General Assembly and present it to Esade management.
8. To decide provisionally on any case not covered by these rules and account for it at the first General Assembly to be held.
9. To approve, on the motion of the president, the strategic lines of action.
10. To approve the general plan of activities and manage the annual budget.
11. To report on proposals for agreements, training programmes, programme of activities, etc.
12. To draw up and present to the Executive Committee of Esade the annual activity and economic report for its approval, if appropriate.
13. Any other functions necessary for the good governance of the programme and those that may be assigned to it by the Board of Management of Esade.

3.4 Convening and agenda

1. The Board of Management, convened previously by the president or his or her substitute, shall meet in ordinary session at whatever intervals the members of the Board of Management see fit, in no event less frequently than every two months. It shall meet in extraordinary session at the request of one third of its members.

2. Meetings of the Board of Management shall be considered quorate with the attendance of more than half of its members.
Members of the Board of Management shall attend all meetings that are convened, but may be excused from attending on justified grounds. In all cases, the attendance of the president and the secretary or their substitutes shall be necessary.
3. The Board of Management shall adopt decisions by simple majority of votes cast by the persons in attendance. In the event of a tie, the president shall have the casting vote.
The resolutions of the Board of Management shall be recorded in the minutes book. At the beginning of each meeting, the minutes of the previous session shall be read for approval or amendment, as appropriate.

3.5 The president

1. The president of the Esade Magistri programme shall also be president of the Board of Management.
2. The president shall have the following functions:
 - a) To manage and represent the programme by delegation from Esade management.
 - b) To chair and manage the debates of the governing and representative bodies.
 - c) To convene the meetings of the General Assembly and the Board of Management.
 - d) To endorse the minutes and certificates drafted by the programme secretary.
 - e) Any other powers inherent in the position and those delegated to him or her by Esade management, the General Assembly or the Board of Management as a representative body.
 - f) The president shall be replaced, in the event of absence or illness, by a member of the Board of Management.
 - g) To act as interlocutor with the governing team of Esade.

3.6 The treasurer

The function of the treasurer shall be to ensure the safekeeping and control of the resources of the programme, and to draft the budget, balance sheet and settlement of accounts, for the purpose of submitting them to the representative body. Esade management (to whom the Esade Magistri programme is organisationally accountable) shall lend assistance in all matters related to economic management.

3.7 The secretary

The secretary is required to safeguard the documentation of the Esade Magistri programme, draft and sign the minutes of the meetings of the governing and representative bodies, draft and authorise any certifications to be submitted, and to keep the list of programme members up to date.

3.8 The members

1. To collaborate with the other members of the Board of Management in all their functions and replace any person on the Board in the event of vacancy, absence or illness.
2. To coordinate and organise the tasks entrusted by the Executive Council and the Executive Board to each of the members.

3.9 The General Assembly

The General Assembly is the consultative and participatory body of members of the Esade Magistri programme, its resolutions being adopted by simple majority. All members of the programme shall accept and respect the resolutions adopted. Voting may be by proxy on the condition that voting rights are delegated in writing to another member of Esade Magistri.

3.10 The working committees

The General Assembly may create whatever working committees it deems necessary, on either its own initiative or that of programme members, for the purpose of performing specific tasks, in keeping with the goals of the Esade Magistri programme. Their duration will depend on the tasks to be performed.

3.11 Meetings of the General Assembly

The General Assembly shall meet in ordinary session at least once a year. The General Assembly shall meet in extraordinary session when requested by at least 25 per cent of the programme members. The Assembly shall be chaired by the president of the Board of Management and it shall preferably be held on-site, although the president may authorise on-line means to hold the Assembly.

3.12 Convening of the General Assembly

General assemblies, both ordinary and extraordinary, shall be convened by email. The call shall specify the date, time (at the first call and half an hour later at the second call) and place of the assembly, and the agenda. The General Assembly or any programme member may propose new agenda items, which will be admitted if a simple majority of those attending see fit.

3.13 Resolutions of the General Assembly

1. Except when it contains references to persons, voting shall be open, as regards both votes cast and the resolution.
2. The secretary shall take the minutes of each assembly, recording an extract of the deliberations, the text of the resolutions adopted and the numerical outcome of the voting. At the beginning of each meeting of the General Assembly the minutes of the previous meeting shall be read for their approval or otherwise.

3.14 Powers of the General Assembly

1. The General Assembly holds the following powers:
 - a) To appoint and dismiss the president of the Board of Management, with the ratification of the Director General of Esade. The president shall subsequently organise his or her working group.
 - b) To approve, if appropriate, the management of the representative body.
 - c) To examine and approve or reject the annual budgets of income and expenditure, and the annual activity report.
 - d) To establish the general lines of action to enable the Esade Magistri programme to achieve its goals.
 - e) To make available all the measures focused on guaranteeing the democratic functioning of the programme.

- f) To adopt any resolutions concerning:
 - Causes for termination, in serious cases, of programme membership, on the motion of the representative body.
 - Constitution of federations or integration in them.
 - Amendment of the Statutes.
 - g) To invite the Director General of Esade when necessary.
2. Resolutions shall be adopted by simple majority of those attending or represented. However, any resolution concerning the amendment of the Statutes shall require a qualified majority of those attending or represented.

CHAPTER IV. ECONOMIC FRAMEWORK

4.1 Material resources

1. The Esade Magistri programme must be endowed with the necessary means to perform its task, and these must be covered by the budget item allocated by Esade.
2. Esade shall provide the Esade Magistri programme with the necessary facilities for the proper functioning of the programme. It shall also nominate a person from administration to act as coordinator between the programme and management.

4.2 Resources and economic management

1. The resources of the Esade Magistri programme are generated through:
 - a) The contribution made by Esade.
 - b) The revenue generated by the programme itself, as a result of its activities.
 - c) Any grants or voluntary contributions made by natural or legal persons, whether public or private.
2. Surveillance over the programme's economic and functioning matters shall depend on Esade management or whomsoever is designated by it.