

Tutorial action plan and continuance policy for the Bachelor in Global Governance, Economics & Legal Order programme

Esade Law School's tutorial system has been one of its hallmark features from the outset. The system applies to all its bachelor's and double degree programmes.

In the specific case of the Bachelor in Global Governance, Economics & Legal Order programme, all students are assigned a tutor from their very first day until the day they graduate and leave the school. These tutors are usually faculty members from the programme who are quite familiar with it, and priority is given to professors teaching first- and second-year subjects. Tutors provide students with both personal and academic support and play an essential role in ensuring their proper progress, especially students requiring specific assistance, such as repeating students and, of course, students with special educational needs. The Law School provides several types of tutorials and has a variety of support mechanisms, which are adapted to students' academic year and needs:

1. **University adaptation tutorials:** Tutors help students adapt to university life, meeting with them periodically and closely monitoring their adaptation to the school, as well as their performance on exams and in their university studies in general. When a student's performance falls below expectations, the tutor may contact Programme Management to work with the student together.
2. **Coaching service:** The Law School developed this service specifically for students who are having an especially stressful time adapting to university life and could benefit from learning certain coping techniques. The coaching service consists of a series of individual sessions between the coach and student. Depending on the issues students are dealing with, they may be referred to a specialist.
3. **Professional development tutorials:** The Law School has a comprehensive programme to facilitate students' entry into the labour force. In addition to a series of general sessions, Esade Careers provides individual tutorials for students in need of specific career guidance.
4. **Course tutorials:** All subjects provide students with pedagogical support through small group tutorials led by the professors themselves. This enhances the training and ensures more direct learning, making it easier for students to master the subject matter and acquire the competencies defined for each subject.
5. **Final degree project tutorial:** In accordance with Spanish Royal Decree 1393/2007, of 29 October, establishing the regulations governing official university programmes, in the fourth year of the degree programme, students are assigned a specific tutor to help them prepare their final degree project.

Continuance policy

The requirements to continue on the programme and for passing an academic year must be met no later than the extraordinary exam sitting held in July each academic year.

Nothing in this section shall be construed as creating an exception to the rules limiting the number of times students may attempt to pass each subject or governing extraordinary exams.

Passing an academic year

Students with a maximum of 18 ECTS credits pending from core and compulsory subjects – including optional subjects for a specialisation – will move on to the following academic year.

When the requirements to move on to the following academic year are not met, students may repeat the year, provided they have no more than 24 ECTS credits pending for core, compulsory and/or optional subjects associated with their chosen specialisation.

Students who move on to the following year with failed subjects must enrol on the full course load for that academic year, as well as any pending subjects from previous years. In case of scheduling conflicts between the unpassed subjects and the subjects for the new year, students must still re-enrol on the pending subjects. However, they will complete them in keeping with specific plans agreed with the faculty members responsible for each subject. These plans will detail the activities to be carried out by the student in relation to the competencies defined for each subject.

Repeating a year

Repeating students will re-enrol on the subjects they failed and on any subjects from the following academic year that they choose, provided they do not conflict, in terms of scheduling or subject matter, with the failed subjects. However, students may not enrol on more than 60 ECTS credits and the enrolment must be authorised by Programme Management.

Deferred subjects will not be taken into consideration for the purposes of determining whether a student has passed an academic year. However, depending on the circumstances, and following an assessment of the student's educational needs, the student may have to repeat the year.

Requirements to pass an academic year for repeating or partially enrolled students

Students who are repeating or are only partially enrolled on an academic year may only move on to the following academic year if they pass 80% of the ECTS credits for the core and compulsory subjects on which they are enrolled.

Students who do not meet the requirements for repeating an academic year will be expelled from the bachelor's degree programme, except where exceptional circumstances, including special educational needs, justify their continuance on it. These needs must be duly accredited and assessed by Programme Management.

Subjects for which students received the mark of 'Absent' will receive the same treatment as failed subjects for the purposes of section 2 of the internal rules.

Withdrawal from the programme

Students who do not meet the requirements to repeat an academic year will be expelled from the programme except where exceptional circumstances or special educational needs justify their continuance on it. In both cases, their continuance will be subject to approval by Programme Management and the Dean's Office.