TERMS AND CONDITIONS

Call for Fundació Esade Scholarship and Grant Applications for undergraduate and MSc and MUA Master’s programmes

2022-2023 academic year

In keeping with its mission, Fundació Esade aims to attract talented students and provide opportunities to those who are motivated to study at Esade and have an excellent academic track record yet lack the necessary financial resources to do so. To this end, Fundació Esade awards scholarships and grants to finance students completing the official Bachelor in Business Administration (BBA), Bachelor in Transformational Leadership and Social Impact, Bachelor of Business Administration & Bachelor in Artificial Intelligence for Business, Bachelor in Law (GED), Double Degree in Business Administration and Law (GBD), Double Degree in Law, Global Governance, Economics and Legal Order (GDL), Bachelor in Global Governance, Economics and Legal Order (GEL), MSc Programmes in Management and Master in Legal Practice (MUA) programmes, for this dedicating its own funds and donations.

1. 2022-2023 ACADEMIC YEAR: OFFICIAL UNDERGRADUATE, MSC AND MUA PROGRAMMES

1. Fundació Esade has issued a call for scholarship and grant applications for the 2022-2023 academic year for official programmes as defined by Spanish Law. These include the following programmes taught by Escuela Superior de Administración y Dirección de Empresas (Esade Business School) and Esade-Facultad de Derecho (Esade Law School), both of which are integrated within Universidad Ramon Llull:

- Bachelor in Business Administration (BBA)
- Bachelor in Transformational Leadership and Social Impact
- Bachelor of Business Administration & Bachelor in Artificial Intelligence for Business
- Bachelor in Law (GED)
- Double Degree in Bachelor Administration and Law (GBD)
- Double Degree in Law, Global Governance, Economics & Legal Order (GDL)
- Bachelor in Global Governance, Economics & Legal Order (GEL)
- MSc Programmes in Management
- Master in Legal Practice (MUA)

2. The period to present applications for the scholarships and grants referred to in this call begins the date the latter is published in the official gazette, Boletín Oficial del Estado, and ends on the date indicated in the specific annex for each programme attached to these Terms and Conditions.

3. Scholarships and grants for unofficial programmes are governed by that stipulated in Term and Condition 13 below.
2. CALL: SCHOLARSHIPS AND GRANTS

Esade’s Call for Talent Scholarship and Grant Applications complies with the following:

a. Awarded to complete any of the official programmes indicated in Term and Condition 1 above.

b. Amount: from 60% to 100% of tuition fees (up to 50% for the Master in Legal Practice - MUA).

c. Scholarships awarded for any of the undergraduate programmes can be extended to every programme year and also encompass up to 50% tuition of an official Master's programme associated to the undergraduate degree in question within the set of MSc programmes and the MUA. However, in all cases, scholarship recipients are required to formally present a scholarship application every year to renew their scholarships (including before beginning the MUA). This serves to enable the Talent Attraction Committee to verify that students still meet the financial need and academic merit criteria. Students are also required to sign the commitment document issued by Fundació Esade. If students do not comply with these stipulations, Fundació Esade will understand that students formally renounce the scholarship as of that moment.

d. Scholarships are awarded based on financial need and academic merit.

e. This call for applications is generic in nature and targeted at all those who meet the required legal conditions. Consequently, it does not distinguish between those who aim to begin studying the programme and those who are already enrolled. Thus, students who are currently enrolled in these programmes but whose financial situation has worsened can apply for these scholarships.

f. Scholarships may be terminated if scholarship recipients renounce their scholarships, if they do not comply with the obligations, conditions or requirements, if their academic results are unsatisfactory or if their financial situation improves. Fundació Esade will assess these conditions at the end of the year every year to determine the scholarship's renewal.

g. Scholarship recipients may also apply for a grant to supplement their scholarships as follows:

   (i) A grant to compensate their housing expenses: Esade Lodging Grant. This supplement can range from 50% to 100% for a spot in the Residencia Universitària Sarriá or Residencia Universitaria “Roberto de Nobili” residence halls, or the equal sum of money, and it is awarded based on financial need, academic merit and distance. Annexes 1 and 2 of this document include the applications for these supplements which students must complete and present within the indicated deadlines.

   (ii) A grant to cover ordinary living and transportation costs: Esade Living Grant. This supplement can be for a maximum of €450/month for 10 months and it is awarded based on financial need and academic merit. The Living Grant is evaluated every year, considering all the circumstances involved in each student situation.
(iii) The Esade Living Grant will solely be renewable if it has been awarded to students completing the first year of the programme in question, excepting in exceptional cases regarding a change in financial needs at the Committee’s sole discretion.

(iv) A grant to cover transportation and housing costs related to an international exchange programme (from €2,000 to €3,000): Esade Exchange Scholarship. This applies to programmes that feature this exchange option. Similarly, there is a grant available for internships carried out through the Esade University Development Service (SUD) for amounts ranging from €1,000 to €2,500: Esade SUD Scholarship. Students enrolled in any of the indicated programmes (excepting the MUA programme) may apply for this grant.

(v) As of December 1st, 2020, the maximum personal income tax exemptions on all scholarships and grants described correspond to those detailed in Term and Condition 12 below.

(vi) Attached as an annex to this document is the application for the grants described herein and which must be presented by the established deadlines.

h. For candidates who require receiving their grants to finance travel and lodging expenses prior to beginning the Esade SUD internship, the corresponding call indicates the dates to present those applications and for the Committee to make its decision. To apply for this early decision, candidates have to forward all the documentation required to the Esade Talent Scholarship if they haven’t already done so. If Fundació Esade already has this documentation (or any other substitute documentation which might apply) for other ends, candidates can simply indicate this circumstance in their applications.

i. In keeping with point “c” above, Esade Talent Scholarship candidates in MSc Programmes in Management who did not previously benefit from a scholarship when completing the BBA programme are excluded from this call and must therefore present their applications in the way and within the deadlines established by Fundació Esade specifically for the indicated programmes alongside candidates applying for the same MBA programme scholarship. This is due to the large number of international candidates in these programmes, requiring scholarships to be awarded based on conditions associated preferentially to students’ countries of origin. The aim is to respect competitive principles and appropriately assess candidates’ merit and capacities.

j. This scholarship will be terminated if the interested parties renounce said scholarship, if they do not comply with the corresponding obligations, conditions or requirements, if their academic results are unsatisfactory or if their financial situation improves. Fundació Esade will evaluate these circumstances at the end of the year every year to determine the scholarship’s renewal.
3. ANNEXES WITH SPECIAL CONDITIONS

Attached to these Terms and Conditions are annexes corresponding to each of the scholarships and grants described above, detailing the specific content, processes and requirements applicable to each.

4. ELIGIBLE CANDIDATES: GENERIC GROUP

1. The call for applications is targeted at a generic group of Spanish and foreign candidates, without any limit whatsoever, that meet the requirements established by Spanish Law to participate in the official programmes in which they are interested.

2. Due to their very nature, Fundació Esade will understand that candidates reject the scholarship or grant in question if they voluntarily withdraw from or do not successfully pass the admissions process established for their respective programmes.

5. COMPETITIVE NATURE

All the scholarships and grants Fundació Esade awards are competitive. To this end, Fundació Esade has established a maximum number of scholarships and grants or a maximum amount available for each programme. When making its selection and decisions, the Talent Attraction Committee will abide by the financial need and academic merit criteria demanded for each type of scholarship.

6. REQUIREMENTS

Candidates applying for Fundació Esade scholarships and grants have to accredit each of the following circumstances and provide the required documentation in keeping with each specific scholarship:

a. The candidates’ financial need and the difficulty implied for the family unit in financing and paying the chosen programme’s tuition. The Talent Attraction Committee will evaluate the financial situation of the family; family income, properties, financial products, bank balances, etc. Scholarships will not be awarded to family units (a family of four individuals) whose annual income exceeds €95,000 gross per year, excepting in exceptional circumstances.

b. Candidates’ academic records and/or results obtained.

c. Formally presenting the corresponding application within the established deadlines.

d. Providing any required documentation with the corresponding application; contrarily, applications will not be considered.

e. A personal interview prior to the final decision, if necessary.
7. REQUIRED DOCUMENTATION AND DEADLINES

The corresponding annex for the specific scholarship and grant provides details on the applicable criteria in terms of financial need, the primary and complementary documentation to be presented as well as the deadlines and the dates for the Talent Attraction Committee to make its decision.

8. TALENT ATTRACTION COMMITTEE: COMPOSITION AND FUNCTIONING

1. The Talent Attraction Committee will comprise the following members:
   - Finance/Economic Director, acting as Committee President
   - Director of Identity and Mission
   - Director of Engagement & Donor Relations
   - Director of the Business School and Law School Admissions Unit
   - Director of Communication and International Relations
   - Two faculty members designated by the Director General’s Office
   - A Business School representative delegated by the Dean of the Business School
   - A Law School representative designated by the Dean of the Law School
   - Finance Manager, acting as Committee Secretary.

2. The Talent Attraction Committee will meet as often as required to make its decisions regarding the scholarships and address any issues that arise, adapting this frequency, as well, to the number of applications received for the different scholarships and to be able to respond within the appropriate time.

3. The Talent Attraction Committee may, at its discretion and if warranted, create subcommittees comprising members of the Talent Attraction Committee to meet and make decisions for specific programmes, with all the powers of the Talent Attraction Committee.

4. To formalise their scholarships, candidates have to be duly admitted to one of the programmes object of the call for applications and thus meet the legal requirements to receive a scholarship for an officially recognised programme. In all cases, the Talent Attraction Committee will duly request confirmation from the university to ensure that the candidates have been admitted to the programmes in question. Applications from candidates who have been rejected by the university for the programmes in question will not be considered, and, in this case, the candidates will be deemed to have forfeited their rights to said scholarship.

5. At its sole discretion, the Talent Attraction Committee may decide not to grant any scholarships during this call.

6. Should any candidates renounce or fail to meet the established requirements for these scholarships, the Committee will offer said scholarships and any grants to other candidates on the corresponding waiting list, if any, and in the order duly established.
7. After the deadline to present applications has passed and the Committee has made its decisions, the final list of scholarship recipients will be published on the Fundació Esade website in the corresponding scholarship section.

8. The list of candidates approved by the Committee is definitive and not subject to appeal. Fundació Esade will not provide any information on any rejected applications.

9. INCOMPATIBILITIES

The total amount awarded to an Esade student in terms of scholarships and grants during an academic year (excluding any possible Esade Lodging Grants, Esade Living Grants and those to compensate travel and housing expenses for international exchanges and or Esade University Development Service internships) cannot exceed 95% of the tuition amount for that year for those whose family-unit income is between 75,000 and 95,000 euros per year. Receiving an Esade Talent Scholarship is not compatible with a family discount for siblings.

10. SCHOLARSHIP OR GRANT MANAGEMENT

Scholarship candidates or recipients commit to abide by the following obligations:

a. At Fundació Esade’s request, candidates must accredit any photocopies or digital documents provided during the selection process, forwarding original or duly certified copies of said documents. Similarly, Fundació Esade may request certifications regarding any data included in candidates’ transcripts.

b. Should Fundació Esade organise a scholarship and/or grant award ceremony, the scholarship and/or grant recipients will personally receive the latter on the date and in the place Fundació Esade duly announces. If, for any justified reason, recipients cannot attend personally, they must duly inform Fundació Esade.

c. Complete the programme foreseen in keeping with the application presented. Candidates receiving a scholarship are required to begin the programme detailed in the Call for Scholarship Applications in September-October at the start of the 2022-2023 academic year and complete it within the estimated time detailed in the curriculum.

d. All payments made by Fundació Esade will withhold the corresponding personal income tax amount required.

e. Selected candidates must immediately inform Fundació Esade if their address changes. Similarly, they must duly inform Fundació Esade of any changes in mailing or e-mail address while the scholarship is in force.

f. If the selected candidates do not abide by any of the commitments established herein or any other specifically established for each scholarship/grant, Fundació Esade reserves the right to proceed as it deems fit and even request that said candidates return any amounts received or compensated.
11. DATA PROTECTION AND THE RIGHT TO PRIVACY

1. In keeping with Organic Law 3/2018, dated 5th December, on the protection of personal data digital rights, candidates are duly informed of and expressly declare their consent to the following:

a. That all the personal data included in the scholarship or grant application and in the accompanying documentation provided, as well as their images at the award ceremony or similar, the follow-up data, the data provided in the questionnaire completed on finalising their programmes as well as the candidates’ marks and evaluations will be incorporated into a datafile belonging to Fundació Esade, with headquarters at Avenida de Pedralbes, 60-62, Barcelona 08034.

b. That the party responsible for said file will solely include data which, having been voluntarily provided by the candidates, are considered necessary for the selection process.

c. That said data will be processed for the following ends:
   ▪ To analyse the candidates’ suitability and to be able to carry out the selection process to possibly award the scholarship or grant in question.
   ▪ To ensure that candidates meet the established requirements throughout the duration of the scholarship or grant in question.
   ▪ To make the corresponding payments in case the scholarship or grant is awarded.
   ▪ To publish scholarship recipients’ names and images on the webpage and via other communications media Fundació Esade, the scholarship donor or promoter use. Scholarship recipients expressly authorise this cession of their data for this end.

2. Personal data subjects may exercise their rights to access and rectify their data at no cost, as well as their right to cancel their treatment and any other right recognised by Organic Law 15/1999 on Personal Data Protection and pursuant legislation. For this, they may write to the party responsible for the datafile (Fundació ESADE, Avenida de Pedralbes, 60-62, Barcelona 08034), indicating “Personal data protection” and attaching a copy of their Spanish national ID or passport. Any documentation scholarship recipients provide Fundació Esade will be considered confidential.

12. TAXATION

The scholarships and grants detailed in Term and Condition 2 above comply with the conditions established in Article 7 in Law 35/2006, dated November 28th, on personal income tax, as well as Article 2 in Royal Decree 439/2007, dated March 30th, approving the Personal Income Tax Regulations, and Article 14.1.a in the Revised Law on Income Tax for Non-Residents (Royal Legislative Decree 5/2004, dated March 5th), revised by Law 26/2014, dated November 27th, on tax exemptions for scholarships/grants awarded by not-for-profit institutions to which Title II of Law 49/2002, dated December 23rd, duly applies. That
notwithstanding, the total exempt amount for Esade Talent Scholarship supplemental grants is for a maximum of €6,000 annually and, if the aim is to compensate travel and lodging expenses, a maximum of €18,000 per year.

13. SCHOLARSHIPS AND GRANTS FOR PROGRAMMES NOT OFFICIALLY RECOGNISED BY SPANISH LEGISLATION ON UNIVERSITIES

These Terms and Conditions do not apply to Fundació Esade scholarships and grants for programmes not officially recognised by Spanish legislation on universities. Consequently, these programmes do not result in officially recognised degrees. Thus, any such scholarships or grants are regulated by those specific programme regulations.

ANNEXES

Attached to these Terms and Conditions are the applications and corresponding details for each of the scholarships and supplements, with complementary and specific instructions pertaining to each.

In Barcelona, in November, 2021