

External / professional internships

General norms

As detailed in the programme study plan, students have to complete an internship in the 1st or 2nd semester of their 4th year or the first semester of their fourth year. Career Services provides a wide range of offers, including from foreign firms though most are primarily European.

Due to ESADE's demanding academic requirements, students may not carry out these internships while simultaneously completing their required and/or core courses.

Career Services for the Bachelor in Business Administration (BBA) programme

ESADE's Career Services is in charge of managing relations with the companies and organisations that offer internships to programme participants and ensuring that students' profiles fit the companies' specific offers.

BBA students using these services are bound by the norms which the University Programmes Unit drafts every year with respect to Career Services.

Internship structure

Internships have two dimensions: the academic component (with faculty who help organise and supervise the internships) and the professional facet (with tutors in the organisations who will help students to apply the theory they've learnt to real situations).

All the companies participating in the internship programme must assign a tutor within the company. ESADE will also assign an academic tutor to each student.

Each academic tutor will have a maximum of 10 students carrying out internships simultaneously. The academic and company tutors are required to meet at least twice: once before the internship starts and another time before a third of the internship period has elapsed.

Any problems which might arise with respect to the company, the student or ESADE shall be resolved by the committee consisting of Career Services Management, the Undergraduate Programme Director and the student's academic tutor. In exceptional cases, students will be allowed to change internships. However, students may complete their internship requirement with a maximum of two companies/organisations.

Students are also required to complete a satisfaction survey upon finishing their internship and write a corresponding report as indicated in the Internship Teaching Guide.